



CONFRATERNITY OF
CHRISTIAN DOCTRINE
DIOCESE OF WOLLONGONG

Notice to Schools - RE: Catholic SRE Teachers
Attention: Principal and / or Special Religious Education Coordinator

School Name: The Grange Public

To whom it may concern.

The Catholic Diocese of Wollongong is the Authorised Provider of Catholic Special Religious Education (SRE) in this region. The Diocese and its Parishes are authorised as per the conditions established by the relevant NSW legislation and DEC guidelines (our volunteers have verified *Working With Children Check* numbers, Child Protection and Classroom Management training and teach from an approved curriculum). The Diocese of Wollongong has further information about this on its website: ccd.dow.org.au.

Details of **Catholic SRE** being provided in your school this year:

The Parish of Holy Family, Ingleburn

The Parish Priest is Father Peter Caruana

Ph: 9605 2785

The SRE Coordinator for the Parish is Jo Mortimer

Ph: 0402974473

Email: mjcsr16@aapt.net.au

Please direct queries or concerns to the SRE Coordinator listed above.

All Catholic SRE Teachers are issued with an **Authorisation Card**. This indicates they are an active and known member of the Parish, have completed relevant training and are committed to ongoing professional development. Each individual has also been issued an **official Diocesan name badge**.

Following the SRE Implementation Guidelines, we ask that the school provide each SRE Teacher with a class roll, adequate teaching space and information that will assist them to work within your school rules, regulations, policy and procedures. Our volunteers spend considerable time preparing for classes. As such, we ask that our SRE Teachers be informed in a timely manner when a class needs to be cancelled due to another school event. We hope this is rare and trust that the need for disruptions are spread equitably across the school timetable.

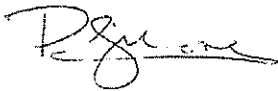
Students/families will be given notice of key Parish events/formation related to opportunities for participation in Sacramental programs and important celebrations. The school will be provided with copies of the material intended for distribution.

Note concerning WWCC Numbers: We are unable to give you copies of the numbers due to privacy legislation. The Department of Education does not require us to provide WWCC numbers to them and the DoE has advised SRE Organisations not to give them to local schools if asked. They have similarly instructed schools not to ask SRE providers for the actual WWCC numbers. The Memorandum to: Principals DN/14/00020 from the DEC that was included in the School Biz memorandum distributed Friday 15/3/14 explains this in more detail and Mr Joshua Chenery from the DoE can provide further validation of this if required, on (02) 9244 5484 or Joshua.Chenery2@det.nsw.edu.au. If other SRE providers of SRE are incorrectly providing you with WWCC numbers for their volunteers, they are doing so in ignorance of this advice and Privacy Legislation. As you may be aware, the SRE provider authorises SRE teachers, not the school.

Attached to this letter is a list of the SRE Teachers who will be active in your school this year. In addition, any Diocesan staff who visit your school for the purpose of SRE Teacher supervision will have both a Green Card and Photo ID.

Thank you for all you do to assist us to provide Catholic SRE to the children enrolled in your school.

Yours Sincerely,



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